



MEMBERSHIP APPLICATION

Thank you for your interest in becoming a member of the League. If you have any questions please call Ben Thiem, Director of Member Services at 312-554-9800.

To qualify as a full member in good standing, applicants must:

- Be legally incorporated
- Be current with all League dues and debts

Application procedure:

- Please provide all the information requested on the following two pages.
- Please include with this form your current budget. Your budget should be accompanied by one of the following:
 - A financial statement verifying your budget category, or a copy of your most recent annual tax filing.
- Include with your application any proof of prior productions and/or plans for future productions. This may include calendars, brochures, press releases and reviews. Also include any information that may be helpful in understanding your company (mission statement, etc).
- Please include with your application a check for a full year's dues (see next pages for dues information).
- Please provide a two- to three-sentence description of your company and work, geared toward a general audience (as compared to a mission statement designed for funders).

Your membership year begins upon receipt of the application. Use your current projected fiscal year totals to complete the form.

Be assured that this information is only to be used by the League for the purpose of verification of dues and compiling membership statistics. This information will be held in strict confidence by League staff and the Board treasurer and will not be released to other members of the League or to the public.

Please fill out the application on the following pages as completely as possible. The information requested helps the League:

- update our records
- assess the financial impact of our membership on the regional economy
- track trends in theater management and public support
- establish local industry statistics
- determine the future course of various League programs.



Name of Organization _____

Tax ID # (FEIN) _____

Mailing Address _____

Business Phone _____ Business Fax _____

Box Office Phone _____ Box Office Fax _____

Website Address _____

Performance Space address (if your permanent performance space is different from above)

Personnel *(Please change titles if appropriate)*

Artistic Director _____ Email Address _____

Managing Director _____ Email Address _____

Marketing Director _____ Email Address _____

Development Director _____ Email Address _____

Box Office Manager _____ Email Address _____

Accounts Payable _____ Email Address _____

Who should receive our weekly broadcast email? _____

Financial Information (Please answer **all questions**)

Are you Non-profit _____ or Commercial _____?

Are you Equity _____ or Non-Equity _____?

Number of seats (if you have a permanent venue) _____

What date does your fiscal year end? _____

How many plays did you produce/present last year? _____

How many world premiere productions did you produce/present last year? _____

Number of full-time paid employees _____ part-time paid employees _____

Number of season subscribers (if applicable) _____

How many total audiences members did you have last year (paid and comp)? _____

What was the total dollar amount of your ticket sales last year \$ _____

What was the amount of your total annual expenditures last year \$ _____

Please mail your completed application to: League of Chicago Theatres, 17 N. Wabash, Suite 520, Chicago, IL 60602. Questions/Comments: 312.554.9800

(Please attach your current financials, as described on the first page.)

Please provide a two- to three-sentence description of your company and work, geared toward a general audience (as compared to a mission statement designed for funders).

Membership Dues

Please read carefully. Emerging theaters (with budgets under \$50,000) and Seasonal Producers (who by their mission produce for less than six months each year) may choose either a Voting or a Non-Voting membership.

Voting Members - Full Year Members

<u>Budget</u>	<u>Annual Dues</u>
\$1 - \$75,000	\$360.00
\$75,001 - \$150,000	\$500.00
\$150,001 - \$250,000	\$720.00
\$250,001 - \$750,000	\$1,100.00
\$750,001 - \$1,000,000	\$1,620.00
\$1,000,001 - \$2,500,000	\$2,000.00
\$2,500,001 - \$5,000,000	\$2,250.00
\$5,000,001 +	\$3,000.00

Non-Voting Members - Seasonal Producers*

<u>Budget</u>	<u>Annual Dues</u>
\$1 - \$75,000	\$180.00
\$75,001 - \$150,000	\$250.00
\$150,001 - \$250,000	\$360.00
\$250,001 - \$750,000	\$550.00
\$750,001 - \$1,000,000	\$810.00
\$1,000,001 - \$2,500,000	\$1,000.00
\$2,500,001 - \$5,000,000	\$1,125.00
\$5,000,001 +	\$1,500.00

* - Seasonal producers are defined as those who, **by their mission**, produce for less than six months per year (for example, summer festivals and outdoor theaters). Dues must be paid in full at the time of renewal.

Non-Voting Members - Emerging Theaters

<u>Budget</u>	<u>Annual Dues</u>
\$1 - \$50,000	\$250.00

Dues must be paid in full at the time of renewal.

Non-Voting Members – Non-Theater Performing Arts Organizations

<u>Budget</u>	<u>Annual Dues</u>
\$1 - \$75,000	\$360.00
\$75,001 - \$150,000	\$500.00
\$150,001 - \$250,000	\$720.00
\$250,001 - \$750,000	\$1,100.00
\$750,001 - \$1,000,000	\$1620.00
\$1,000,001 - \$2,500,000	\$2,000.00
\$2,500,001 - \$5,000,000	\$2,250.00
\$5,000,001 +	\$3,000.00

Please indicate the category you have chosen below:

- | | |
|---|--|
| <input type="checkbox"/> Standard Member | <input type="checkbox"/> Seasonal Producer |
| <input type="checkbox"/> Emerging Theater | <input type="checkbox"/> Non-Theater Performing Arts |

Total payment enclosed _____

(made payable to "League of Chicago Theatres")

Signature of Primary Financial Officer _____ Date _____

Please mail this form with **your payment**, your **budget or financial statement** to:

Ben Thiem
Director of Member Services
League of Chicago Theatres
17 N. Wabash Ave. Suite 520
Chicago, IL 60602

If you would prefer to pay by credit card or have any questions please call Ben at 312-554-9800.