2020 ComEd Powering the Arts Program Application

Grant applications will not be accepted from applicants that have received grant/sponsorship funding from ComEd or Exelon within the past two years.

Application deadline is 5:00 p.m. CST on March 13, 2020. All applications must be submitted by this time. Incomplete or late applications will not be considered. Applications are accepted via e-mail delivered to PoweringTheArts@ChicagoPlays.com.

Please provide the following information as one single pdf document attached to your e-mail. Incomplete applications will not be accepted.

1) **Project Name**

2) **Contact information:**
   Eligible applicants include non-profit arts and cultural institutions in the ComEd service area. See the Program Guidelines for more information about eligibility.
   - Name of institution.
   - Business address.
   - Primary contact person's name and title. All correspondence, including award notifications and distribution of grant funds, will be addressed to the designated contact person listed here.
   - Primary contact person's mailing address.
   - Primary contact person's e-mail address. Please note that nearly all correspondence is done by e-mail, and we encourage you to check your e-mail account regularly for important information about the status of applications.
   - Primary contact person's phone number.

3) **Provide a brief description of your project (1000 word limit) that includes the following elements:**
   - Whether the project is a standalone project or part of a larger multi-year or multi-phase endeavor.
   - Describe the audience(s) that will benefit from your project, including any benefits your project will present beyond the immediate community. If your project is part of a larger initiative, explain how it is connected.
   - Describe how the intended audience(s) will be reached.
   - Describe how you will continue to reach the intended audience(s) after the proposed program is completed.
   - The number of underserved audience members you expect to serve during the implementation of this proposed project.
   - The number of underserved audience members you expect to continue to serve annually after the completion of the project.

4) **The total annual operating budget for your organization.**

5) **Total project budget, that includes the following information:**
   - All expenses involved in the project even if you are not requesting reimbursement for them.
   - The total amount of funding that you are requesting from the ComEd Powering the Arts Program. Grants are awarded up to $10,000.
   - The percentage of your total estimated project budget that would be funded by the ComEd Powering the Arts Program, if your grant request is awarded.
   - Describe each of the costs in your project that you will apply ComEd Powering the Arts Program funding to. Please be specific.

6) **A list of the matching funds you will apply to this project, including the total amount (both pending and secured).** Matching funds are a requirement of the ComEd Powering the Arts Program and must cover at least 25% of the total project budget.